

The regular meeting of the Board of Commissioners of the Borough of Harvey Cedars, NJ was called to order by Mayor Oldham at 4:32pm. Commissioners Imperiale and Rice were present.

The Mayor asked all to rise for the Pledge of Allegiance.

The Mayor stated to the best of his knowledge all the requirements of the Sunshine Law have been met. Pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. The schedule of this meeting of the Board of Commissioners of the Borough of Harvey Cedars is listed in the notice of meetings posted on the bulletin board located in the Borough Hall and the Borough's website and was published on December 26, 2020 in the Asbury Park Press and on December 31, 2020 in the Beach Haven Times.

Motion to approve the minutes of the previous meeting held on December 3, 2021 was made by Commissioner Imperiale, seconded by Commissioner Rice.

The Mayor read the following resolutions by title only and asked for motions to adopt after reading each title. Copies of the full resolutions are attached hereto and made a part hereof:

RESOLUTION #2021-112:

AUTHORIZING THE BOROUGH OF HARVEY CEDARS TO ENTER INTO AN AGREEMENT WITH STAFFORD TOWNSHIP FOR ANIMAL CONTROL SERVICES

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

RESOLUTION #2021-113:

AUTHORIZING THE BOROUGH OF HARVEY CEDARS TO PARTICIPATE IN A COOPERATIVE PRICING SYSTEM AND TO ENTER INTO AN COOPERATIVE PRICING AGREEMENT WITH THE HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

RESOLUTION #2021-114:

RESOLUTION OF THE BOROUGH OF HARVEY CEDARS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF OCEAN TO UTILIZE THE COUNTY TRUCK WASH FACILITIES

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

RESOLUTION #2021-115:

DESIGNATING PROFESSIONAL SERVICES FOR THE YEAR 2022

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

RESOLUTION #2021-116:

APPOINT REPRESENTATIVE AND ALTERNATE TO THE COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE FOR THE YEAR 2022

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

RESOLUTION #2021-117:

CONTRACT AWARD TO EARLE ASPHALT CO. FOR THE 2021 ROAD RECONSTRUCTION PROJECT IN THE AMOUNT OF \$289,213.13

(Holly Ave & West Essex Ave from Harvest to Blvd)

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

Vote: Ayes – Oldham, Rice, Imperiale

RESOLUTION #2021-118:

AUTHORIZING THE FILING OF APPEALS AND COMPLAINT FORMS WITH OCEAN COUNTY BOARD OF TAXATION

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

RESOLUTION #2021-119:

DESIGNATING DEPOSITORIES OF BOROUGH FUNDS FOR THE YEAR 2022

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

RESOLUTION #2021-120:

DESIGNATING LEGAL ADVERTISING AGENCIES FOR THE YEAR 2022

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

RESOLUTION #2021-121:

DESIGNATING INTEREST CHARGES ON DELINQUENT TAXES AND WATER/SEWER BILLS FOR THE YEAR 2022

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

RESOLUTION #2021-122:

CANCELLATION OF TAX/WATER/SEWER REFUNDS OR DELINQUENCIES OF LESS THAN TEN DOLLARS FOR THE YEAR 2022

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

RESOLUTION #2021-123:

AUTHORIZING THE CLERK'S OFFICE TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$100.00

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

RESOLUTION #2021-124:

AUTHORIZING THE POLICE CHIEF TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$100.00

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

RESOLUTION #2021-125:

ANNUAL APPOINTMENTS FOR LAND USE BOARD MEMBERS

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

RESOLUTION #2021-126: Bills

Motion to approve bills for payment: Commissioner Rice

Second: Commissioner Imperiale

PRIVILEGE OF THE FLOOR –

Jim Fritz, West 82nd Street, stated there has been a rumor going around town that Harvey Cedars is not approving any outdoor seating for restaurants, and asked if this was true or false. The Mayor said the Board has not been asked to approve any nor has any application been received. A discussion took place regarding outdoor seating and each Commissioner gave his opinion and comments:

Commissioner Imperiale stated the Board received letters and emails requesting that outdoor seating continue next year, most of the letters were from people in the surrounding area of the business district. He said there are several ways of making it happen, some more permanent, but the easiest way is to do a resolution to continue it next year. He said the Board will discuss the best way to approve it; in his opinion there will be outdoor seating in some form.

Commissioner Rice stated the supporting letters and emails received most likely stem from the fact that there's a rumor going around that it will be eliminated, but outdoor seating is a topic still being discussed. He said it is obvious everybody likes outside seating, but in his opinion, he likes it when there's a view of something and truly outside.

He said he observed the traffic from the firehouse every weekend, cars driving up and down 80th Street searching for parking and making U-turns on the apron at the firehouse. He said he agrees with the outside seating concept, but not at the expense of taking away the majority of parking spots; there has to be a happy medium.

Mayor Oldham said in his opinion, COVID seems to be sticking around and unless there's some magic cure there has to be concern for the restaurants, businesses need to continue. He said there needs to be a plan for this year that may be different for the future; there needs to be some structure, it cannot be a free-for-all. He said the fear of sitting next to people has increased the take-out business, which has added to the traffic but should subside after a while. There are some anomalies to this COVID that we are all trying to figure out.

Mayor Oldham summarized the rumor is not true, and the Borough has not turned anyone down. He said the Board will work on a plan that will be very fair.

Jim Fritz said he understood there will be outdoor seating, and the rumors are false. Mr. Fritz stated, in his opinion, taking away the parking spaces (in Black Eyes Susan parking lot) would not make a difference in the parking issue since there are only 10 to 15 spaces.

Jim Fritz stated the Harvey Cedars Taxpayers Association previously offered assistance in funding the park playground boat, but his neighbor has another suggestion that the HCTA is also willing to assist with. Walt Naisby, East 82nd Street, suggested the use of a fiberglass boat adapted for use as a playground boat; he offered to find one that may work. Mayor Oldham said it was a good idea, however safety and liability is a concern. The Mayor said Public Works found a boat built by the Amish, however the State's purchasing requirements could not be met. He said there are a lot of playground equipment parts that are on order, and there is a plan in the works to improve the park.

Mayor Oldham said the directional drilling on 84th Street to Bay Terrace has begun, this will improve the water supply to Bay Terrace; down the road the watermain will need to be replaced. He said Public Works is working on the watermain project on Holly, getting ready to pave it, 8 or 9 bids were received for the job. The Mayor said he is hoping to receive the State's infrastructure money for the well at Borough Hall, unfortunately you almost have to go out to bid before you know if you will get the grant.

The Mayor asked Jim Fritz, Vice-President of HCTA, if he could discuss the beach with the Trustees. Mr. Fritz said the next meeting is January 14th usually at 10am, it may be via Zoom, and he will confirm by email.

The Board announced the Fire Company will be escorting Santa tonight, and wished all a Merry Christmas.

Motion to adjourn: Commissioner Rice
Second: Commissioner Imperiale

Meeting adjourned at 5:00pm.

RESOLUTION #2021-112

**AUTHORIZING THE BOROUGH OF HARVEY CEDARS TO ENTER INTO AN
AGREEMENT WITH STAFFORD TOWNSHIP FOR
ANIMAL CONTROL SERVICES**

WHEREAS the Uniform Shared Services and Consolidation Act, NJSA 40A:65-1 et. seq., authorizes municipalities to agree to provide shared services when approved by resolution under NJSA 40A:65-5; and

WHEREAS the Borough of Harvey Cedars is in need of animal control services and the Township of Stafford has an animal control program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars that the Mayor of the Borough of Harvey Cedars is authorized to enter into an animal control services contract with the Township of Stafford commencing January 1, 2022 and ending December 31, 2026, a copy of which is on file in the Borough Clerk's office.

PASSED ON: December 20, 2021

RESOLUTION #2021-113

**AUTHORIZING THE BOROUGH OF HARVEY CEDARS TO PARTICIPATE IN
A COOPERATIVE PRICING SYSTEM AND TO ENTER INTO AN
COOPERATIVE PRICING AGREEMENT WITH THE HUNTERDON COUNTY
EDUCATIONAL SERVICES COMMISSION**

WHEREAS N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS the Hunterdon County Educational Services Commission, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS on December 20, 2021 the governing body of the Borough of Harvey Cedars, County of Ocean, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars as follows:

1. Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Mayor and Municipal Clerk are hereby authorized to enter into and execute a Cooperative Pricing Agreement with the Lead Agency, the Hunterdon County Educational Services Commission, a copy of which is on file in the office of the Municipal Clerk.
2. The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.
3. This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Harvey Cedars.
4. This resolution shall take effect immediately upon passage.
5. The fully executed agreement shall take effect upon approval of the Director of the Division of Local Government Services and shall continue in effect for a period of five (5) years unless terminated by either party as more fully defined in the agreement.

PASSED ON: December 20, 2021

RESOLUTION #2021-114

**RESOLUTION OF THE BOROUGH OF HARVEY CEDARS,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A SHARED
SERVICES AGREEMENT WITH THE COUNTY OF OCEAN TO UTILIZE THE
COUNTY TRUCK WASH FACILITIES**

WHEREAS pursuant to N.J.S.A. 40A:65-1, et seq., the Borough of Harvey Cedars is authorized to enter into an agreement with any other municipality to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS the County of Ocean has offered to permit Municipalities the use of the County Truck Wash Facilities; and

WHEREAS it is the desire of the Borough of Harvey Cedars to utilize the various County Truck Wash Facilities for public works vehicles.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of the Borough of Harvey Cedars hereby agrees to enter into a shared services agreement to utilize Ocean County Truck Wash Facilities.

BE IT FURTHER RESOLVED as follows:

1. The Mayor and Municipal Clerk are hereby authorized to execute said shared service agreement, a copy of which is on file in the office of the Municipal Clerk.
2. The Superintendent of Public Works is hereby authorized to administer the agreement and use of the County Truck Wash Facilities.
3. The agreement shall be effective for three (3) years and automatically renew for three (3) year terms as more fully defined in said agreement.

PASSED ON: December 20, 2021

RESOLUTION #2021-115

DESIGNATING PROFESSIONAL SERVICES FOR THE YEAR 2022

WHEREAS the Board of Commissioners of the Borough of Harvey Cedars has determined that it should hire a borough attorney, bond counsel, prosecutors, auditor, engineer, public defenders, labor attorneys, and computer software specialists; and

WHEREAS said contracts for professional services need not be bid under the Local Public Contract Law of the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars that the following professionals be retained by the Borough of Harvey Cedars, *upon receipt of properly executed State mandated forms*, for a period commencing January 1, 2022 and ending December 31, 2022 and the following fees are set for said professional services per quotes and contracts received by the Borough:

1. The firm Hiering, Gannon & McKenna as Borough Attorney and Labor Attorney
29 Hadley Avenue, Toms River, NJ 08753
\$160.00 per hour/ \$250.00 per Borough meeting
not to exceed \$17,500 annually
2. Armando V. Riccio, LLC as Alternate Labor Attorney
7 North Main Street, Suite A, Medford, NJ 08055
\$90.00 - \$175.00 per hour / service dependent
not to exceed \$17,500 annually
3. Arthur Thibault Jr., Esq of the firm Apruzzese, McDermott, Mastro & Murphy as Alternate Labor Attorney
25 Independence Blvd., Warren, NJ 07059
\$185.00 per hour
not to exceed \$17,500 annually
4. William Mayer, Esq of the firm DeCotiis, FitzPatrick, Cole & Giblin, LLP as Bond Counsel
61 South Paramus Road, Paramus, NJ 07652
\$120.00 - \$250.00 per hour / service dependent
not to exceed \$17,500 annually
5. Robert Allison, CPA of the firm Holman, Frenia & Allison as Municipal Auditor
1985 Cedar Bridge Ave., Suite 3, Lakewood, NJ 08701
\$41,075 per audit
\$80.00 - \$200.00 per hour / service dependent not to exceed \$17,500 annually
6. Frank J. Little, P.E. of the firm Owen, Little & Associates as Municipal Engineer
442 Atlantic City Blvd., Beachwood, NJ 08722
\$40.00 - \$195.00 per hour / service dependent not to exceed \$28,000 annually
7. Debra H. Rumpf, Esq. as Public Defender
11 Leifried Lane, Tuckerton, NJ 08087
\$250.00 per session not to exceed \$3,000 annually
8. Brian DiStefano, Esq. as Alternate Public Defender
1 Pelican Drive, 2nd Floor, Suite 6, Bayville, NJ 08721
\$300.00 per court attendance not to exceed \$3,600 annually
9. Bonnie R. Peterson, Esq. as Municipal Prosecutor
1201 S.W. Central Avenue, PO Box J, Seaside Park, NJ 08752
\$550.00 per month not to exceed \$6,600 annually
10. Laura M. Benson, Esq. as Alternate Municipal Prosecutor
212 Hooper Ave., Toms River, NJ 08754
\$550.00 per month not to exceed \$6,600 annually
11. Edmunds & Associates, Inc. as Finance & Tax and Water Billing Software Support Professional
301A Tilton Road, Northfield, NJ 08225
Not to exceed \$11,875.90 annually

BE IT FURTHER RESOLVED that the Mayor, the Commissioner of Revenue and Finance and the Municipal Clerk are hereby authorized to execute the professional service contracts.

PASSED ON: December 20, 2021

RESOLUTION #2021-116

**APPOINT REPRESENTATIVE AND ALTERNATE TO THE COMMUNITY
DEVELOPMENT BLOCK GRANT COMMITTEE FOR THE YEAR 2020**

WHEREAS the Ocean County Department of Economic Development has requested pursuant to the 2017-2019 Cooperative Agreement between the County of Ocean and the Borough of Harvey Cedars, that a representative and/or alternate be appointed to serve on the Community Development Committee.

NOW, THEREFORE, BE IT RESOLVED that the following are appointed to the Community Development Committee for the year 2022:

REPRESENTATIVE:

Anna Grimste
Borough of Harvey Cedars
PO Box 3185
Harvey Cedars, NJ 08008

ALTERNATE:

Daina Dale
Borough of Harvey Cedars
PO Box 3185
Harvey Cedars, NJ 08008

PASSED ON: December 20, 2021

RESOLUTION #2021-117

**CONTRACT AWARD TO EARLE ASPHALT CO. FOR THE
2021 ROAD RECONSTRUCTION PROJECT IN THE AMOUNT OF \$289,213.13
(Holly Ave & West Essex Ave from Harvest to Blvd)**

WHEREAS the Borough of Harvey Cedars has applied to New Jersey Department of Transportation for Assistance from the Transportation Trust Fund for the 2021 Road Reconstruction/Improvement Project; and

WHEREAS the New Jersey Department of Transportation approved the application for assistance; and

WHEREAS the Borough of Harvey Cedars solicited bids for the 2021 Road Reconstruction/Improvement Project; and

WHEREAS said bids were opened as advertised on December 15, 2021 and the Borough Engineer has recommended the award of a contract to Earle Asphalt Co. as the lowest responsible bidder in accordance with the bid specifications, said bid being \$289,213.13; and

WHEREAS the Finance Officer has certified the availability of funds for this contract.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Commissioners of the Borough of Harvey Cedars, County of Ocean, hereby award a contract in the amount of Two Hundred Eighty-Nine Thousand Two Hundred Thirteen Dollars and Thirteen Cents (\$289,213.13) to:

Earle Asphalt Co.
PO Drawer 556
Farmingdale, NJ 07727

for the 2021 Road Reconstruction/Improvement Project, contingent upon final review and approval by NJDOT.

MOTION: Commissioner Rice

SECOND: Commissioner Imperiale

ROLL CALL VOTE: Ayes – Oldham, Rice, Imperiale

DATED: December 20, 2021

RESOLUTION #2021-118

**AUTHORIZING THE FILING OF APPEALS AND COMPLAINT FORMS WITH
OCEAN COUNTY BOARD OF TAXATION**

WHEREAS from time to time the Tax Assessor discovers an error in calculation, transposing, measurement, or typographical errors, in the tax assessments on the tax list after the time the County Board of Taxation has certified the tax rates for the tax year or a property becomes subject to a roll-back assessment; and

WHEREAS the governing body of the Taxing District of the Borough of Harvey Cedars is desirous that every taxpayer pays his fair share of taxes; and

WHEREAS if the above discovered errors are not corrected or a roll-back assessment not applied, the taxpayers affected would not be paying their fair share of taxes; and

WHEREAS the method for correcting such errors is to file a Petition of Appeal or Complaint with the Ocean County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Taxing District of the Borough of Harvey Cedars that the Tax Assessor or Municipal Attorney is hereby authorized to act as the agent for the Taxing District during the year of **2022** and file a Petition of Appeal of Complaint with the Ocean County Board of Taxation to correct such assessments to the proper value and that a copy of any Petition of Appeal or Complaint filed with the Ocean County Board of Taxation under this Resolution be filed with the Municipal Clerk.

BE IT FURTHER RESOLVED that the Tax Assessor or Municipal Attorney is hereby authorized to execute stipulations of settlement on any tax appeal or complaint filed by the taxing district or by a taxpayer in the tax year **2022**; and

that a certified copy of this Resolution be forwarded to the Ocean County Board of Taxation with any such Petition of Appeal.

PASSED ON: December 20, 2021

RESOLUTION #2021-119

DESIGNATING DEPOSITORIES OF BOROUGH FUNDS FOR THE YEAR 2022

BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, that the below listed banking institutions are hereby designated as official depositories for the Borough of Harvey Cedars, wherein all public monies and other funds of the Borough shall be maintained and kept, as provided for by NJSA 40A:5-14.

BE IT FURTHER RESOLVED that said banking and savings institutions be and are hereby authorized to honor and pay checks, drafts, and warrants drawn on the several accounts in said banking institutions, when same are originally signed, or a combination of an original signature or stamped signature in the name of the Borough by the Mayor, the Commissioners, the Chief Financial Officer and the Municipal Clerk. In the case of payroll checks, electronic signatures are authorized.

BE IT FURTHER RESOLVED that investments are to be made by the Chief Financial Officer or his/her designee at any of the below designated depositories.

OceanFirst
Bank of America
Wells Fargo Bank
TD Bank
State of New Jersey Cash Management Fund
New Jersey ARM
Fulton Bank of NJ

PASSED ON: December 20, 2021

RESOLUTION #2021-120

DESIGNATING LEGAL ADVERTISING AGENCIES FOR THE YEAR 2022

BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean that the following publications, located and/or circulated in the County of Ocean, are hereby designated as the Borough of Harvey Cedars' legal advertising agencies:

Beach Haven Times
Atlantic City Press
Asbury Park Press
Ocean County Observer
The Sandpaper
The Star Ledger

PASSED ON: December 20, 2021

RESOLUTION #2021-121

**DESIGNATING INTEREST CHARGES ON DELINQUENT TAXES AND
WATER/SEWER BILLS FOR THE YEAR 2022**

BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars
that:

- 1) A charge of eight percent (8%) per annum on the first \$1,500.00 of delinquent amounts and eighteen percent (18%) per annum on any amount in excess of \$1,500.00 of delinquencies of tax and water/sewer bills for the year 2022, and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31 of the tax year, an additional penalty of six percent (6%) shall be charged against the delinquency.
- 2) There shall be a ten (10) day grace period for quarterly tax payments and ten (10) day grace period for quarterly water/sewer bills.
- 3) The Tax Collector is hereby authorized to hold a Lien Sale as provided for in N.J.S.A. 54:5 and is hereby authorized to send notification in lieu of two of the normal lien advertisement publications as per N.J.S.A. 54:4-104.48 and to charge \$25.00 per notice sent to each property owner included in said Lien Sale.
- 4) All charges shall be processed in accordance with current State orders during the pandemic.

PASSED ON: December 20, 2021

RESOLUTION #2021-122

**CANCELLATION OF TAX/WATER/SEWER REFUNDS OR DELINQUENCIES
OF LESS THAN TEN DOLLARS FOR THE YEAR 2022**

WHEREAS NJSA 40A:5-17.1(b) authorizes a governing body to designate an authorized municipal employee to process, without further action on the part of the governing body, the cancellation of any property tax, water and sewer refund or delinquency of less than ten dollars (\$10.00).

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, that the Certified Tax Collector and the Utility Collector of the Borough of Harvey Cedars are hereby authorized to process the cancellation of any property tax, water and sewer refund or delinquency of less than ten dollars (\$10.00) without further action on the part of the governing body.

PASSED ON: December 20, 2021

RESOLUTION #2021-123

**AUTHORIZING THE CLERK'S OFFICE TO
MAINTAIN A PETTY CASH FUND IN THE
AMOUNT OF \$100.00**

WHEREAS N.J.S.A. 40A: 5-21 authorizes the establishment of a Petty Cash Fund for the Clerk's Office of the Borough of Harvey Cedars; and

WHEREAS said Petty Cash Fund was established by resolution dated May 20, 2003 by the Commissioners of the Borough of Harvey Cedars; and

WHEREAS said Petty Cash Fund received approval of the Director of Local Government Services on July 23, 2003; and

WHEREAS it is the desire of the Commissioners that said fund be continued under the direction of the Clerk.

NOW, THEREFORE, BE IT RESOLVED ON THIS 20th day of December, 2021 by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey that:

1. During the year 2022, Daina Dale, Municipal Clerk, be and is hereby authorized and permitted to establish a Petty Cash Fund in the amount not to exceed \$100.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses.

2. Daina Dale, Municipal Clerk, having custody of the Fund be bonded in an amount not less than \$1,000.00 and will maintain said fund in accordance with the laws and regulations governing its operation.

PASSED ON: December 20, 2021

RESOLUTION #2021-124

**AUTHORIZING THE POLICE CHIEF TO
MAINTAIN A PETTY CASH FUND IN THE
AMOUNT OF \$100.00**

WHEREAS N.J.S.A. 40A: 5-21 authorizes the establishment of a Petty Cash Fund for the Harvey Cedars Police Department; and

WHEREAS said Petty Cash Fund was established by resolution dated March 24, 2015 by the Commissioners of the Borough of Harvey Cedars; and

WHEREAS said Petty Cash Fund received approval of the Director of Local Government Services on December 2, 2015; and

WHEREAS it is the desire of the Commissioners that said fund be continued under the direction of the Police Chief.

NOW, THEREFORE, BE IT RESOLVED ON THIS 20th day of December, 2021 by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey that:

1. During the year 2022, Police Chief Robert Burnaford be and is hereby authorized and permitted to establish a Petty Cash Fund in the amount not to exceed \$100.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses.

2. Robert Burnaford, Police Chief, having custody of the Fund be bonded in an amount not less than \$1,000.00 and will maintain said fund in accordance with the laws and regulations governing its operation.

PASSED ON: December 20, 2021

RESOLUTION #2021-125

ANNUAL APPOINTMENTS FOR LAND USE BOARD MEMBERS

WHEREAS the Board of Commissioners of the Borough of Harvey Cedars adopted Ordinance No. 2011-01 on February 4, 2011 establishing the Land Use Board of the Borough of Harvey Cedars; and

WHEREAS said Ordinance requires the Mayor to appoint one Class II, six Class IV and four Alternative members and the majority of the Board of Commissioners shall appoint one Class III member; and

WHEREAS some terms expire on December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Mayor of the Borough of Harvey Cedars that the following appointments are made to the Harvey Cedars Land Use Board:

1. Daina Dale to serve as the Class II member for a one (1) year term ending 12/31/22.
2. Robert Romano to serve as a Class IV member for a four (4) year term ending 12/31/25.
3. Craig Coddington to serve as a Class IV member for a four (4) year term ending 12/31/25.
4. Mindy Berman to serve as the Alternate #1 member for her unexpired term as the Alternate #2 member ending 12/31/22.

BE IT FURTHER RESOLVED by the majority of the Board of Commissioners of the Borough of Harvey Cedars that John Imperiale is hereby appointed to the Harvey Cedars Land Use Board to serve as a Class III member for a one (1) year term ending December 31, 2022.

PASSED ON: December 20, 2021

RESOLUTION #2021-126

December 21, 2021
03:08 PM

BOROUGH OF HARVEY CEDARS
Bill List By P.O. Number

Page No: 1

P.O. Type: All	Open: N	Paid: N	Void: N	
Range: First to Last	Rcvd: Y	Held: Y	Aprv: N	
Format: Condensed	Bid: Y	State: Y	Other: Y	Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
21-00064	01/25/21	TONYS005	TONY'S GENERAL MECHANDISE INCO	K Gerkens Apparel Allowance	Open	393.00	0.00 B
21-00102	02/02/21	TUCKE010	TUCKERTON LUMBER COMPANY	B&G Supplies	Open	21.97	0.00 B
21-00390	04/22/21	WATCH010	WATCHGUARD, INC	BWC initial payment	Open	3,339.00	0.00
21-00622	06/30/21	VERIZ030	VERIZON WIRELESS - CELL	DPW cell phones	Open	79.70	0.00 B
21-00623	06/30/21	OXYGE010	OXYGEN SUPPLY COMPANY	oxygen and acetylene rental	Open	49.00	0.00 B
21-00655	07/07/21	SREG0020	S REGIONAL BOARD OF EDUCATION	2021-2022 Reg. School Taxes	Open	250,826.65	0.00 B
21-00667	07/12/21	NESTL005	NESTLE WATERS NORTH AMERICAN	Spring water refills	Open	44.46	0.00 B
21-00780	08/10/21	ONEC0010	ONE CALL CONCEPTS INC	Monthly Mark Outs	Open	35.75	0.00 B
21-00879	09/10/21	LBIB0020	LBI BOARD OF EDUCATION	Local School Taxes	Open	141,929.25	0.00 B
21-00898	09/17/21	HOME0010	HOME DEPOT/GEFC	building and grounds supplies	Open	262.20	0.00 B
21-00905	09/17/21	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	police vehicles	Open	68.26	0.00 B
21-00906	09/17/21	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	dozers	Open	20.00	0.00 B
21-00913	09/17/21	DALE0020	DALE, DAINA	Petty Cash Reimbursements	Open	94.50	0.00
21-00986	10/15/21	EDMUN010	EDMUNDS & ASSOCIATES, INC.	2022 Software Maintenance	Open	11,875.90	0.00
21-00987	10/15/21	EDMUN010	EDMUNDS & ASSOCIATES, INC.	2022 Hardware Maintenance	Open	556.20	0.00
21-01029	11/01/21	SHORE060	SHORE PROMOTIONS	DPW Navy Caps	Open	144.00	0.00
21-01064	11/09/21	JOHNN010	UNITED SITE SERVICES	porta potty rental	Open	140.74	0.00 B
21-01065	11/09/21	UNITE005	UNITED RENTALS (NORTH AMERICA)	Parts for pipe job	Open	935.00	0.00
21-01067	11/09/21	HOLMA010	HOLMAN FRENIA ALLISON PC	Consulting	Open	1,250.00	0.00
21-01072	11/15/21	AGRAE005	AGRA ENVIRONMENTAL, INC	samples	Open	56.00	0.00 B
21-01096	11/18/21	WATER020	CORE & MAIN LP	meter adapters	Open	420.60	0.00
21-01097	11/18/21	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	Truck #1	Open	105.13	0.00 B
21-01119	11/24/21	BURNA010	BURNAFORD, ROBERT	patrol boots	Open	160.00	0.00
21-01122	11/24/21	GERKE020	GERKENS, KEVIN	water license reimbursement	Open	150.00	0.00
21-01129	11/24/21	ACEO0010	ACE OUTDOOR POWER EQUIPMENT	diaphragm pump	Open	2,006.12	0.00
21-01130	11/24/21	SHORE030	SHORE CONNECTION INC	Water service trench repair	Open	1,600.00	0.00
21-01137	12/01/21	USAB0010	USA BLUE BOOK	iron reagent packets	Open	259.09	0.00
21-01146	12/03/21	AMAZO005	AMAZON CAPITAL SERVICES, INC	Public Works Supplies	Open	60.55	0.00
21-01152	12/03/21	WESSL005	WESSLER, REBECCA	License Renewal CTC	Open	50.00	0.00
21-01154	12/06/21	MAGEL010	LINE SYSTEMS	Monthly Invoice	Open	1,597.95	0.00
21-01155	12/06/21	AMAZO005	AMAZON CAPITAL SERVICES, INC	Clothing Allowance	Open	88.84	0.00
21-01156	12/06/21	MEADO020	MEADOWBROOK INDUSTRIES LLC	November Trash & Recycling	Open	26,106.23	0.00
21-01157	12/06/21	NESTL005	NESTLE WATERS NORTH AMERICAN	Water Delivery	Open	136.39	0.00
21-01158	12/06/21	THER0010	THE RODGERS GROUP, LLC.	2022 Accreditation/Policy 1/2	Open	3,979.50	0.00
21-01159	12/06/21	BOROU020	BOROUGH OF SHIP BOTTOM	LIT Tournament Entry Fee	Open	1,150.00	0.00
21-01160	12/06/21	JSUTT005	J SUTTER ENTERPRISES LLC	Homeland Security Decal UTV	Open	8.55	0.00
21-01161	12/06/21	TRANS005	TRANSCAT, INC	relay for salem water plant	Open	557.22	0.00
21-01163	12/06/21	OCRO0010	OC ROAD DEPARTMENT	drain maint.	Open	159.61	0.00
21-01165	12/07/21	AMAZO005	AMAZON CAPITAL SERVICES, INC	Batteries	Open	127.12	0.00
21-01166	12/08/21	FRAZE010	FRAZEE, STEVE	Eyeglass Reimbursement 2021	Open	400.00	0.00
21-01167	12/08/21	TUCKE010	TUCKERTON LUMBER COMPANY	Park bathroom supplies	Open	14.67	0.00
21-01169	12/08/21	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	bucket truck	Open	268.54	0.00
21-01170	12/08/21	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	Water Trucks	Open	193.12	0.00
21-01171	12/09/21	AMAZO005	AMAZON CAPITAL SERVICES, INC	Police Safety Supplies	Open	129.90	0.00
21-01172	12/09/21	ALANS010	ALAN'S ELECTRIC, LLC	snow flake repairs	Open	346.75	0.00
21-01173	12/09/21	BURNA010	BURNAFORD, ROBERT	IACP Dues	Open	190.00	0.00
21-01174	12/09/21	OCUT0010	OC UTILITIES AUTHORITY	fill for pipe job	Open	264.00	0.00
21-01176	12/10/21	MONTA005	MONTAG, WILLIAM	Eyeglass reimbursement 2021	Open	267.96	0.00
21-01177	12/13/21	LINCO010	LINCOLN FINANCIAL GROUP	2020 LOSAP contribution HPVFC	Open	10,540.00	0.00
21-01178	12/13/21	TONYS005	TONY'S GENERAL MECHANDISE INCO	A Krill Apparel Allowance	Open	395.00	0.00 B

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
21-01179	12/13/21	HOME0010 HOME DEPOT/GECF	buildings and grounds supplies	Open	523.45	0.00	B
21-01181	12/13/21	HOME0010 HOME DEPOT/GECF	safety hats	Open	55.94	0.00	
21-01182	12/13/21	HOME0010 HOME DEPOT/GECF	water plant	Open	86.84	0.00	
21-01186	12/14/21	QUINL005 QUINLAN, ESQ., KEVIN	LUB Invoices	Open	562.50	0.00	
21-01187	12/14/21	COMCA010 COMCAST CABLE	Monthly Chrgs - Police/Spc Vid	Open	17.50	0.00	
21-01188	12/14/21	COMCA010 COMCAST CABLE	Monthly Charges - w&s	Open	189.57	0.00	
21-01190	12/15/21	CERTI030 CERTIFIED SPEEDOMETER SERVICES	speedometer calibration	Open	176.00	0.00	
21-01191	12/15/21	MANAH010 MANAHAWKIN MAGIC WASH	veh. maint	Open	14.60	0.00	
21-01192	12/15/21	HOME0010 HOME DEPOT/GECF	water department parts	Open	136.57	0.00	
21-01196	12/16/21	BURNA010 BURNAFORD, ROBERT	Eyeglass Reimbursement & UPS	Open	345.18	0.00	
21-01197	12/16/21	SNYDE010 SNYDER ESQ, STUART D	LUB Invoice - Herman 2019-08	Open	375.00	0.00	
21-01198	12/16/21	OWEN0010 OWEN, LITTLE & ASSOCIATES	LUB - Engineer Review	Open	305.00	0.00	
21-01199	12/16/21	VERIZ030 VERIZON WIRELESS - CELL	Police Cell Phones	Open	224.46	0.00	
21-01200	12/16/21	HIERI010 HIERING, GANNON & MC KENNA	November Legal Fees	Open	2,031.20	0.00	
21-01202	12/17/21	LISIE005 LISIEWSKI, CHRISTINE	LUB - Holiday Party	Open	9.99	0.00	
21-01203	12/20/21	OWEN0010 OWEN, LITTLE & ASSOCIATES	Monthly Invoices	Open	8,418.62	0.00	
21-01204	12/20/21	OWEN0010 OWEN, LITTLE & ASSOCIATES	LUB - Engineer Review	Open	70.00	0.00	
21-01205	12/20/21	SHORE020 SHORE BUSINESS SOLUTIONS	Copier Maintenance Fees	Open	137.11	0.00	
21-01206	12/20/21	GANNE010 GANNETT NEW JERSEY NEWSPAPERS	Monthly Advertising - Nov	Open	244.98	0.00	
21-01210	12/21/21	ITRON005 ITRON, INC	Temetra software setup	Open	3,900.00	0.00	
21-01211	12/21/21	PEDRO010 PEDRONI FUEL COMPANY	Fuel Charges	Open	1,248.86	0.00	
21-01212	12/21/21	PEDRO010 PEDRONI FUEL COMPANY	Fuel Charges	Open	1,528.97	0.00	
21-01213	12/21/21	ATLAN030 ATLANTIC CITY ELECTRIC	Electric - w&s Charges	Open	3,034.09	0.00	
21-01214	12/21/21	ATLAN030 ATLANTIC CITY ELECTRIC	Electric - Current Charges	Open	4,245.05	0.00	
21-01215	12/21/21	VERIZ040 VERIZON WIRELESS MDTs	Police MDT's	Open	152.04	0.00	

Total Purchase Orders: 75 Total P.O. Line Items: 0 Total List Amount: 491,887.94 Total Void Amount: 0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
Current Fund	0-01	10,540.00	0.00	10,540.00	0.00	0.00	10,540.00
Current Fund	1-01	451,792.26	0.00	451,792.26	0.00	0.00	451,792.26
Utility Operating	1-09	18,937.43	0.00	18,937.43	0.00	0.00	18,937.43
Year Total:		470,729.69	0.00	470,729.69	0.00	0.00	470,729.69
General Capital F	C-04	7,412.45	0.00	7,412.45	0.00	0.00	7,412.45
Utility Capital F	C-08	932.20	0.00	932.20	0.00	0.00	932.20
Year Total:		8,344.65	0.00	8,344.65	0.00	0.00	8,344.65
	T-13	1.90	0.00	1.90	0.00	0.00	1.90
Trust Fund	T-17	2,271.70	0.00	2,271.70	0.00	0.00	2,271.70
Year Total:		2,273.60	0.00	2,273.60	0.00	0.00	2,273.60
Total of All Funds:		491,887.94	0.00	491,887.94	0.00	0.00	491,887.94

BE IT RESOLVED by the Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, that the foregoing bill list dated December 20, 2021 be paid upon verification by the Chief Financial Officer that sufficient funds are available for the payment of the same.

PASSED ON: December 20, 2021